



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

DepEd - Division of Batangas
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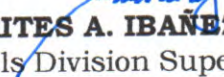
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September 4, 2023

DIVISION MEMORANDUM
No. 305, s. 2023

**DIVISION PRELIMINARY MEETING ON THE ADMINISTRATION OF THE
2023 SPECIAL PHILIPPINE EDUCATIONAL PLACEMENT TEST (PEPT)**

- To: Assistant Schools Division Superintendents
Chief-Curriculum Implementation Division (CID)
Chief-School Governance and Operations Division (SGOD)
Education Program Supervisors and Public Schools District Supervisors
Public Elementary and Secondary School Heads
Sub -Office Testing Coordinators/ Guidance Coordinators
All Others Concerned
1. In reference to *Section 5.2 of DepEd Order No. 55 s. 2016 entitled "Policy Guidelines on the National Assessment of Student Learning for K to 12 Basic Education Program, the Department of Education (DepEd) through the Bureau of Education Assessment (BEA),* this office thru the Curriculum Implementation Division (CID) shall conduct a division preliminary orientation for the *2023 Special Philippine Educational Placement Test* on September 8 , 2023, 8:00 a.m. onwards at Taal Central School, Taal Sub Office , Taal , Batangas.
 2. Important matters regarding the registration and preparation of requirements/documents will be discussed.
 3. The participants to this orientation are the district elementary and secondary testing coordinators and district guidance coordinators. Your 100% attendance is expected.
 4. Attached herewith the DepEd Memorandum No. 49, s.2023 for your reference.
 5. Immediate dissemination and of compliance with this Memorandum is desired.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent

DEPEDBATS-ODS-F-009/R1/11-22-2021



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Republic of the Philippines
Department of Education

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DepEd MEMORANDUM
No. **049**, s. 2023

**ADMINISTRATION OF THE 2023 SPECIAL PHILIPPINE
EDUCATIONAL PLACEMENT TEST (PEPT)**

To: Undersecretaries
Assistant Secretaries
Minister, Basic, Higher, and Technical Education, BARMM
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. The Department of Education (DepEd), through the Bureau of Education Assessment (BEA), announces the **Administration of the 2023 Special Philippine Educational Placement Test (PEPT)** in October this year. The date of the test administration will be announced in a separate memorandum.
2. The PEPT is a nationally administered assessment for learners in special circumstances. The result of this assessment will allow these learners to access or resume schooling and/or obtain certification of completion by grade level in the DepEd formal system.
3. The target registrants for PEPT are the following:
 - a. Learners from schools without a government permit
 - b. Learners from nonformal and informal education programs
 - c. Learners who have incomplete or no record of formal schooling
 - d. Learners with back subjects
 - e. Learners who need grade-level standards assessment
 - f. Learners who are overage for their grade levels
4. No test registration fees shall be collected from the test registrants.
5. The placement of the PEPT qualifiers for this special test administration shall take effect in the current school year when the test is administered pursuant to Section 6 (Grade Level Placement Assessment) 2.b. of DepEd Order No. 55, s. 2016 titled Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic Education Program.

Test Registration

6. The test registration shall be done in select schools division offices (SDOs) starting from the date this Memorandum is published until **August 31, 2023**.

7. The Special PEPT Registration Form can be downloaded from **<https://tinyurl.com/SpecialPEPTReg>**. Registrants shall submit the documentary requirements to the Division Testing Coordinator (DTC) at the nearest SDO. Below are the requirements for specific types of test registrants.

a. For new test-takers

- i. Original and one photocopy of the **birth certificate** duly authenticated and issued by the Philippine Statistics Authority (formerly National Statistics Office) or by the Local Civil Registrar
- ii. Original and one photocopy of the **permanent school record** (e.g., SF10/Form 137) signed by the school principal/registrar/school administrator)
- iii. **Certificate of attendance in intervention programs**, or any proof of schooling (if applicable)
- iv. Two identical and recently taken 1x1 colored **ID pictures** with name tags
- v. One copy of the accomplished **PEPT Registration Form**

b. For test retakers

- i. Original and one photocopy of the **PEPT Certificate of Rating** (for applicants who need to retake a PEPT subtest)
- ii. Two identical and recently taken 1x1 colored **ID pictures** with name tags
- iii. One copy of the accomplished **PEPT Registration Form**

8. The DTCs shall be in charge of the evaluation of documents and shall ensure that the documentary requirements of each registrant are complete.

9. Examinees whose test score in one subject is lower than 75% may be allowed to retake the failed subtest within six months from the date of examination.

10. A Certificate of Rating (COR) shall be issued to each test-taker. Information regarding the release of results shall be announced in another Memorandum.

Testing Centers, Test Materials, and Number of Registrants

11. The testing centers shall be located in select SDOs.

12. Some SDOs shall have more than one testing center.

13. BEA shall allocate the number of test materials per SDO and testing center based on the actual number of test registrants.

14. The DTCs are required to submit to BEA the actual number of PEPT registrants for the allocation and packing of test materials in the warehouse.

15. The Excel template to be used in the submission of the **actual number of test registrants** per testing center and updated names of testing centers (if applicable) can be downloaded from **bit.ly/PEPTform**.

16. The Excel template shall be uploaded on **September 7, 2023** to this link: **bit.ly/SpPEPT2023** using the filename: [Region]_[Division]_2023 Special PEPT_Updated Testing Centers & Actual Number of Registrants.

Virtual Orientation

17. BEA shall schedule a virtual orientation on **August 11, 2023**, about the evaluation of PEPT documentary requirements and test administration guidelines. The orientation shall be attended by the Regional Testing Coordinators, DTCs, and other key testing personnel that will be involved in the examination. The meeting details shall be announced in a separate Advisory.


18. Health and safety protocols must be followed in all the activities to be done.

19. For more information, please contact the **Bureau of Education Assessment-Education Assessment Division** through email at bea.ead@deped.gov.ph or at telephone number (02) 8631-2589.

20. Immediate dissemination of this Memorandum is desired.

By Authority of the Secretary:


GINA O. GONONG

Undersecretary for Curriculum and Teaching 

Encls.: As stated

Reference:

DepEd Order (No. 55, s. 2016)

To be indicated in the Perpetual Index
under the following subjects:

ACCREDITATION
EXAMINATION
LEARNERS
SCHOOLS
TEST

